



Carolina Theatre Renaissance Room Fact Sheet

Effective January 1, 2020

Renaissance Room

Weekend day (until 5pm)/Weekday eve
 Weekend evening (after 5pm)
 Weekdays
 Additional hours (within original time slot)
 In conjunction with Auditorium
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Rental Rates

\$1,500 (includes tables & chairs)
 \$2,450 (includes tables & chairs)
 \$300 – For 2 hours
 \$75 per hour
 \$300 when used by Lessee
 \$500 when used by Lessee's sponsor

Insurance:

Individual:
 Caterer:

Certificate of Liability
 Certificate of Liability

Facility Restoration Fee:

12% of total rental price

House Manager(s):

\$22 per hour
 (\$33 after midnight or after eight hours)

Bartender:

\$15 per hour (2 hour min.)
 (1 bartender per 75 guests)

Tables (Eight 6-foot tables available,
 Four 8' tables, Four 4' round tables &
 Eight 5' round tables)

Included in rental

Chairs (150 burgundy padded chairs available)

Included in rental

Marquee Message

\$25

Sound System available (4 mics, mixer, speakers)

\$50

- Lessee must use a licensed caterer (food prepared in licensed kitchen) if admission is charged.
- For receptions, you may use an insured caterer, or bring pre-cooked store wrapped food.
- Capacity: 350 standing (overflow into lobby); 130 seated
- Size: 48' x 48' with a 24' x 16' parquet dance floor
- Downstairs of the auditorium is closed; Mezzanine is available if not in use for a rehearsal
- Lights may be dimmed in Renaissance Room
- All ABC permits for sales and distribution, several options available
- All alcohol must be purchased through the theatre, or theatre can also run a cash bar
- Smoking is not permitted anywhere inside the building
- No open flames are permitted; candles in globes are acceptable
- No cooking is allowed in the building; "sterno" is allowed if supervised
- No rice throwing is allowed; birdseed is acceptable outside
- Free parking is available on the weekends and nights
- No extension cords may be used
- Nothing may be taped, stapled, or nailed to any painted surface
- Lessee is responsible for set-up or breakdown of tables, chairs, etc.
- Our office hours are 9am - 5pm, Monday through Friday. Please call 336-333-2600 for an appointment.